

Kalama School District

548 China Garden Rd. Kalama, WA 98625

The Highly Capable Program Appeal Process

For further information, please call 360-673-5207

Students who do not meet the criteria for selection may appeal the decision of the Screening Committee. It is recommended that the parent(s) meet with the staff and administration at the child's home school to discuss the appropriateness of an appeal and items that might be included. Appeals must be submitted within three (3) weeks of notification of placement decision. Please submit all appeal materials to the Kalama Elementary Office. The appeal should include:

- Letter of support from the parent-- provide compelling information to support placement in program.
- Completed teacher recommendation form and current sample of student work from the teacher
- Copies of report cards from the previous two years.

The appeal will be considered by the Screening Committee and recommendations will be made for one of the following:

- Not placed in the highly capable program
- Placement in highly capable program
- Referral for next year's screening

You may email the Highly Capable coordinator. For Elementary: Shelia Stuhlsatz

Sheila.stuhlsatz@kalama.k12.wa.us . For Middle – High School Kim Allais kim.allis@kalama.k12.wa.us